

Examination of Estimates of Expenditure 2004-05
**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

Reply Serial No.

HPLB(PL)019

Question Serial No.

0848

Head: 138 Government Secretariat: Subhead (No. & title):
Housing, Planning and Lands Bureau
(Planning and Lands Branch)

Programme: (1) Director of Bureau's Office

Controlling Officer: Permanent Secretary for Housing, Planning and Lands
(Planning and Lands)

Director of Bureau: Secretary for Housing, Planning and Lands

Question : Regarding the estimated expenditure of Director of Bureau's Office for 2004-05, please provide a detailed breakdown of the expenditure by (1) purposes (including the planning, co-ordination and implementation of all arrangements for the Secretary's public, media and community functions, etc.), and (2) expenditure items (salaries and establishment, allowances, job-related allowances and departmental expenses).

Asked by : Hon. SIN Chung-kai

Reply : The financial provision of the Director of Bureau's Office includes the salaries and allowances of the Secretary for Housing, Planning and Lands (SHPL) and staff in his office. The staff in SHPL's office provides administrative support to SHPL covering different facets of work. It would not be possible to analyze the provision by purpose/functions. The breakdown of the provision in 2004-05 by expenditure items and establishment is as follows-

Salaries for SHPL	\$ 3,232,000
Salaries and allowances for supporting staff (comprising 1 Administrative Assistant, 1 Personal Assistant, 1 Personal Secretary I, 1 Clerical Assistant and 1 Chauffeur)	<u>2,733,000</u>
Total :	<u>\$5,965,000</u>

Signature _____

Name in block letters Mrs Carrie LAM

Post Title Permanent Secretary for Housing,
Planning and Lands (Planning and Lands)

Date 25 March 2004