

## **SECTION 2 PROJECT PLANNING/DEVELOPMENT**

### **2.1 Project Planning and Development**

- 2.1.1 Government projects are identified and planned within strict policy guidelines determined by resources, demands and financial and political considerations. The planning process follows well established procedures of the Public Works Programme (PWP) where progress and priority within this programme is controlled by the Resources Allocation Exercise (RAE) with individual projects approved by the Public Works Subcommittee (PWSC) of the Finance Committee. The guidelines and procedures provided under the prevailing TC(W) and any amendments thereto currently in force on delivery of capital works projects should be observed.
- 2.1.2 The land requirements for a project should be identified during the planning stage since the acquisition of land may require a long time for the necessary clearance and resumption prior to award of any contract.
- 2.1.3 Statutory procedures such as disposal of contaminated materials should also commence during the planning stage and be completed to a stage where all necessary approvals and agreements have been obtained before inviting tenders.
- 2.1.4 Works departments shall refer to planning, development and public consultation procedures for new projects in the Project Administration Handbook for Civil Engineering Works, Project Administration Handbook of the Architectural Services Department or prevailing TC(W) on Delivery of Capital Works as appropriate.
- 2.1.5 With the completion of the Technical Feasibility Statement (TFS) stage and with financial authority to commit expenditure, the development of the project should proceed along the lines outlined in the pre-contract procedures which follow.