

Application Form – Part E

Terms and Conditions Governing Application

1. These Terms and Conditions should be read in conjunction with the Support Measure 3.0 - Guide to Application.
2. Only graduate/assistant professional employees satisfying the requirements in the Support Measure 3.0 - Guide to Application will be approved for receiving the subsidy or for replacing the Approved Graduate/Assistant Professional employees.
3. Provision of false information or withholding any material information, or failure to notify the Development Bureau (DEVB) of any subsequent change of the information provided, will render the applicant liable to disqualification for the subsidy and the applicant should return all subsidy received to the Government in full upon request.
4. Applicants should provide practical training/experience, and arrange professionals to supervise their Approved Graduate/Assistant Professional employees during the subsidy period.
5. Applicants should provide documentary proof, upon request, to DEVB for supporting the information provided in this Application Form, whether in the application for filling a subsidy place the first time or filling it with a replacement.
6. Applicants should authorise DEVB and/or its appointed agencies to contact the relevant Government departments or other institutes/institutions or persons for verification or clarification of the information contained in this Application Form and the documents provided [including supplementary information and document(s), if any] for the purposes of assessment, approval and review of applications as well as monitoring and statistical use. Applicants should inform their recruited/to be recruited Graduate/Assistant Professional employees of such arrangements and ensure that they fully understand such authorisation, as well as obtain their consent before submitting the application.
7. Applicants should authorise DEVB and/or its appointed agencies to collect the information of their recruited/to be recruited graduate/assistant professional employees, including the personal data as defined under the Personal Data (Privacy) Ordinance. The use of the data is related to the purposes as stated in the Terms and Conditions (including the Privacy Policy) of Support Measure 3.0 (whether in the application for subsidy place(s) or replacing Approved Graduate/Assistant Professional employee(s)). Applicants should inform their recruited/to be recruited Graduate/Assistant Professional employees of such arrangements and ensure that they fully understand such authorisation, as well as obtain their consent before submitting the application.
8. Applicants should agree that their application for subsidy including but not limited to the eligibility of the Graduate/Assistant Professional employees shall be subject to the consideration and approval of DEVB.
9. Applicants should give consent to the Government to announce the results of Support Measure 3.0 including but not limited to the list of applicants who have been allocated subsidy place(s) to enable monitoring by the employees and the general public.
10. Allocation of subsidy place(s) will be withheld or withdrawn by the Government for any breach or suspected breach of the Terms and Conditions or non-compliance with the Support Measure 3.0 - Guide to Application.
11. The Government reserves the right to terminate the release of subsidy without any cause assigned.
12. Successful application for subsidy place(s) does not imply eligibility for the professional assessment of the relevant professional institutes/institutions, which is subject to further checking by the corresponding professional institutes/institutions.

Application Form – Part F - Declaration

1. I, the signatory of Part F of this Application Form, declare that I am the responsible/authorised person of the Company as stated in Part A of this Application Form.
2. I hereby declare that (i) I have carefully read all parts of this Application Form, the Support Measure 3.0 - Guide to Application (including the Privacy Policy therein) and all other related documents; (ii) I fully understand their contents and; (iii) I agree to abide by all the terms and conditions therein including but not limited to Part E of this Application Form.
3. To the best of my knowledge and belief, all the information provided in this Application Form is true and correct. I understand that I may be subject to prosecution if I willfully or intentionally misrepresent facts, furnish false documents, or mislead DEVB or its appointed agencies for the purpose of obtaining the subsidy.
4. I understand that provision of false or misleading information, misrepresentation or omission of information, provision of incomplete or incorrect information, breach of any Terms and Conditions contained in this Application Form or non-compliance with the Support Measure 3.0 - Guide to Application may render my application invalid, rejected and/or disqualified. Should the subsidy be disbursed, it is liable to be recovered by DEVB.

Company Chop

Signature _____

Name (In Block Letters) _____

Position _____

Company _____

Date _____

Remarks:

Duly completed Application Form together with a copy of the valid business registration certificate of the Company as well as the supporting documents specified in this Application Form should be sent to DEVB on or before **30 November 2022 (Wednesday) for both Assistant Professional and Graduate employees**. For applications submitted by email to support_easpl@devb.gov.hk, Parts A to D should be in Microsoft Excel Format while the duly signed Part F and supporting documents should be images in JPEG or PDF format. The images must be clear, complete and in entirety. Application by post or in person should be sent or delivered to the address below. A CD-ROM or a DVD-ROM containing the Microsoft Excel file of Parts A to D is required in addition to the hard copy of the whole set of this Application Form and the supporting documents. Applications submitted in person should be delivered to DEVB by 5:00 pm on 30 November 2022 as appropriate while the postmark date on the envelope will be regarded as the date of application submitted by post. “Support Measure 3.0 – [Name of the private organisation]” should be marked on the envelope or used in the subject of the email. An instant acknowledgement will be provided for submission by email. Late application will not be considered.

Address: Development Bureau (Works Branch)
Development Bureau (Works Branch)’s Drop-in Box
2/F Entrance, East Wing, Central Government Offices
2 Tim Mei Avenue, Tamar, Hong Kong