

Part C Declaration

Please indicate full understanding of the content of the following and agreement to which by ticking the relevant boxes. The claim will be processed only if all boxes are ticked.

- (a) We declare that during the subsidy period of each claim in Part A –
 - ♦ the approved employee has not been assigned to work on Government projects with the relevant salary reimbursed by the Government.
 - ♦ the approved employee has not obtained professional qualification from the local professional institute/institution or equivalent of the sector under which the subsidy is claimed.
 - ♦ the approved employee was our employee and worked on a full-time basis.
 - ♦ there has been at least one professional with professional qualification of the relevant local institute/institution in our company to supervise the professional practical training/experience provided for the approved employee.
 - ♦ the subject claim is solely for the salary paid to the approved employee.
- (b) We declare that the signatory of this form is the authorised person of the company (i.e. the applicant).
- (c) We agree to abide by the requirements set out by the Government, including but not limited to those in the following, whichever applicable, and the relevant privacy policy –
 - ♦ Support Measure 3.0 – Guide to Application
 - ♦ the Terms and Conditions in the Support Measure 3.0 – Application Form
- (d) The amount of subsidy to be released is subject to verification by the Government and its agents.
- (e) We certify that the information on this form and the supporting documents provided are true, complete and correct.
- (f) We agree to keep and maintain the original of the Support Measure 3.0 – Application Form, supporting documents and accurate records in relation to the applications and payments of the subsidy for seven years after the year of receipt of the subsidy in full. We shall provide any or all of the aforesaid documents to the Government or its agents forthwith upon request. Besides, we shall keep a copy of the documents where the originals have been submitted to the Government.

Name of authorised signatory of the company (in Block Letters)	Position of signatory of the company	Signature of signatory of the company	
Phone	Email	Date	Company Chop

Notes
Hardcopy of the completed Support Measure 3.0 – Claim Form including the supporting documents should be sent by post or delivered in person to the following address–
Development Bureau (Works Branch)
Development Bureau (Works Branch)’s Drop-in Box
2/F Entrance, East Wing, Central Government Offices
2 Tim Mei Avenue, Tamar, Hong Kong
(Please mark “Support Measure 3.0 – Claim Form” on the envelope.)

For enquiries in relation to claim for subsidy, please contact the Development Bureau at 2848 6230.