| **Clause** | **Remarks / Guidelines** |
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| **SCT 14 Outline Safety Plan**  |
| (1)(2)(3) | The tenderer shall submit with its tender an Outline Safety Plan which shall be the tenderer’s proposals to ensure safety and health in the execution of the *service* and which shall be able to demonstrate its capability in identifying and managing risks in the execution of the *service*.The Outline Safety Plan shall start with a formal statement of policy on safety and health and shall include:(a) identification of safety and health hazards which may be encountered in the execution of the *service*;(b) an outline of proposed safety and health measures for the control and prevention of such safety and health hazards, and(c) the manner by which safety and health measures will be implemented and monitored.The Outline Safety Plan shall not form part of this contract. | This Clause shall not be used generally. Pursuant to the guidelines given in SETW’s memo ref.: ETWB(W) 546/83/01 dated 10.1.2003, departments should not ask tenderers to make immaterial submissions where a non-submission or a poor submission would not affect the tender recommendation. In general, where selective tendering is adopted or where a marking scheme is used to ensure that only qualified contractors are eligible to tender, the contractor will be expected to possess the necessary expertise for undertaking the *service* and examination of the outline safety plan at tender stage will not be necessary. In extremely rare circumstances where there are special risks in the contract for which it is essential that a tenderer demonstrates in its tender its ability to identify and manage the risks, an outline safety plan may be required from the tenderers.Where this Clause is included, it shall be inserted as an essential submission pursuant to Clause GCT 21. The tender shall be invalidated if the tenderer does not make such a submission. If the tenderer makes a poor submission which fails to demonstrate its understanding of and its capability to ensure safety and health in the execution of the *service*, the tenderer shall be considered as not technically capable for recommendation for award of the contract. Legal advice should be obtained to form such a recommendation. |