| Clause | Remarks/Guidelines |
| --- | --- |
| NTT C13 Site cleanliness and tidiness – daily cleaning and weekly tidying  *[optional clause]* | |
| (1) Tenderers should note Clause [D10]# of the *additional conditions of contract* and Clause [X]# of the Particular Specification on “Site Cleanliness and Tidiness - Daily Cleaning and Weekly Tidying Up of the Site”. Separate items are stipulated in the \**bill of quantities*/\**activity schedule* for the cleaning and tidying up work of the Site, including Public Cleaning Areas which the *Contractor* is solely responsible for cleaning and have to be maintained open to the general public throughout the construction period. The Particular Specification shall be strictly enforced by the *Project Manager*. | Please refer to DEVB TC(W) No. 8/2010 and DEVB memo ref. DEVB(W) 505/91/01 dated 17.5.2017.  \* Delete as appropriate.  # Insert appropriate reference. |
| (2) Failure to perform satisfactorily on Daily Cleaning and Weekly Tidying as specified in this contract with non-payment for two consecutive Cleaning Days or Cleaning Week Days, OR more than two Cleaning Days or Cleaning Week Days in any rolling five Cleaning Days or Cleaning Week Days can result in a verbal warning which shall be recorded in writing. If performance is not improved, a written warning will be issued which will result in “Poor” rating in the item for “Cleanliness of Site” in the report on the *Contractor*’s performance. If the performance is still not improved, the *Project Manager* may, at his sole discretion, issue further verbal warning which shall be recorded in writing or issue further written warning which will result in “Very Poor” rating in the item for “Cleanliness of Site” in the report on the *Contractor*’s performance. |  |