

Appendix 4.4 –

Sample Declaration on Housing Benefits Granted to RSS’s Spouse

Agreement No.: *(Insert the Agreement Number)*

Agreement Title: *(Insert the Agreement Title)*

To: *(Insert the Consultant Name)* (“the Company”)

For your application for reimbursement on housing benefits for the case of my spouse *(Insert the Name of the Concerned RSS)* for working as a Resident Site Staff (“RSS”) associated with the subject consultancy agreement,

I hereby declare that I am not employed by the Government of the Hong Kong Special Administrative Region (the “Government”).#

I hereby declare that I am employed by the Government of the Hong Kong Special Administrative Region (the “Government”), but I am not being granted any civil service housing benefits as defined under Civil Service Regulations (CSR) 809(1)(a)(i) (except for the provisions of the Non-accountable Cash Allowance under CSR 2007-2020).#

I understand that pursuant to Section 4.3 of the “Management Handbook for Direct Employment of Resident Site Staff by Consultants on Public Works Projects” promulgated by the Development Bureau (Works Branch) or equivalent, if the spouse of the RSS is being granted any civil service housing benefits as defined under CSR 809(1)(a)(i) (except for the provisions of the Non-accountable Cash Allowance under CSR 2007-2020), the RSS shall not concurrently apply for housing benefits from the Company during his/her RSS service and the Company shall not apply for reimbursement of house benefits for such RSS.

I hereby declare that the information contained in this declaration is true, accurate and complete to the best of my knowledge. I understand that if any information is untrue, inaccurate or incomplete, I may be subject to criminal investigation and prosecution, and the Company may terminate my spouse’s employment as RSS.

I understand that for the purpose of administration of public works project(s) and the subject consultancy agreement and for the purpose of preventing, investigating and enforcing (including the taking of disciplinary action) any breach of the Civil Services Regulations (including the rules on prevention of double housing benefits), the above information will be disclosed by the Company to the Government.

I hereby give consent to the Company for disclosure of my personal data including but not limited to my name, identity card number (or passport number), and all of the above information to the Government for the above purposes.

Name (of Resident Site Staff's Spouse) : _____

Identity Card/Passport Number : _____
(first four digits)

Signature : _____

Date : _____

Note:

Delete whichever is inappropriate