

表格GF 527(Rev. 1/2017) - 建造工程的地盤工人調配及工資月報表



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表格GF 527(Rev. 1/2017)目的



- GF527是供公營建築工程的主要承建商填報地盤工人調配及工資的行政表格
- 公營建築工程的工資指數是根據建築署、土木工程拓展署、渠務署、機電工程署、環境保護署、路政署、房屋署及水務署送交予政府統計處的GF527報表上的經核實資料編製而成
- 承建商應確保填報的資料準確毋誤，而有關的工務部門地盤監督人員則應核對及簽署承建商所遞交的報表，然後才將報表經由工程辦事處送交統計處。統計處只負責滙集收到的資料從而編製及發佈選定職業的每日平均工資統計數字，並以此作基礎編製及發佈公營建築工程的工資指數
- 公營建築工程的工資及材料成本指數是用於計算公營建築工程因應成本變動而調整主要承建商所收款項的增減額



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表112: 公營建築工程的工資及材料成本指數 (2003年4月 = 100) - 工資指數

屋宇建築、建造及地產業

概述 刊物及統計表 其他網站上統計資料 概念及方法 流動版

表112: 公營建築工程的工資及材料成本指數 (2003年4月 = 100) - 工資指數

年	月	綜合工資 (土木工程合約)	綜合工資 (建築合約)
2015	11	145.6	145.8
	12	146.8	144.8
2016	1	147.8	144.8
	2	149.5	145.8
	3	149.5	147.2
	4	150.5	148.8
	5	151.8	151.4
	6	152.0	151.1
	7	153.5	150.7
	8	155.1	150.9
	9	156.6	153.0
	10	157.9	152.6
	11	158.1	152.9
	12	158.3	153.4
2017	1	159.4	153.4

SAMPLE

(for Civil Engineering Contracts)

**Schedule of Proportions to be used in
Calculating the PRICE FLUCTUATION FACTOR (PFF)**

Contract No. _____

Item of Labour and Selected Materials applicable to this Contract	Percentage of "Effective Value" of the Works		Calculated Proportions	
	LIMITS		TENDER (whole number) (*)	Index Proportion (†) (0.0085×(3))
	Max.	Min.		
(Column No.)	(1)	(2)	(3)	(4)
Composite labour wages (a) for civil engineering contracts				
Composite selected labour trades for civil engineering contracts (b)				
Aggregates				
Bitumen				
Diesel fuel				
Steel reinforcement				
Galvanised mild steel				
Portland cement (ordinary)				
Timber formwork				
All other costs not subject to adjustment	-	-	-	0.1500
TOTAL	-	-	100	1.0000

Signature: _____

Name of tenderer: _____

Company: _____

Date: _____

Date for return of tender: _____

- (*) Column (3) to be filled in by the tenderer as follows: -
- If item (b) for Composite selected labour trades is more than 0%, tenderer shall provide information regarding weighting to be assigned to each selected trade in the Appendix to the Schedule of Proportions.
 - For items (a) Composite labour wages and (b) Composite selected labour trades only, the aggregate of the percentages assigned to items (a) and (b) shall be within the max. and min. limits set in columns (1) and (2), and item (b) should not be greater than 40% of the aggregate of the percentages assigned to items (a) and (b);
 - Other than items (a) and (b), each of the percentages assigned to the remaining items shall be within the respective max. and min. limits set in columns (1) and (2).

- (†) Column (4) to be completed by the Engineer Designate after receipt of tender.



- 銜接《建造業工人註冊條例》內的工種分項與GF527(Rev. 1/2017)內的工種



實施時間表



表格GF 527(Rev. 1/2017)的主要特色

- 工種分項
- 工種分項編號



- 《條例》附表1設有142個指定工種分項，當中121個為獨立工種分項，而餘下的21個為全科工種分項
- 在建設工地進行該142個工種分項的建造工作，須符合「專工專責」規定
- 建造業工人可按其資格註冊成為該些工種分項的註冊熟練/半熟練技工(包括臨時註冊)
- 根據技能描述，註冊為全科工種分項的熟練/半熟練技工(包括臨時註冊)可進行涉及在同一工種下任何相關工種分項的技能工作

附錄I - 指定工種分項列表

工 種	工種分項	技能描述	工種分項編號		可跨技能進行以下指定工種分項的工作
			熟練技工	半熟練技工	
14. 清拆石棉工	[47] 清拆石棉工	執行清拆石棉工作的技能	C352	-	-
15. 焊接工	[48] 普通焊接工	以電弧、氧乙炔焰或其他焊接工序，進行普通焊接及切割工作	C318	C418	-
	[49] 結構鋼材焊接工	以電弧、氧乙炔焰或其他焊接工序，切割或焊接結構鋼材、水喉及氣體鋼管	C346	-	-
16. 混凝土及灌漿工	[50] 混凝土及灌漿工 (全科)*	(a) (i) 混和、澆置及使用震搗機搗實混凝土 (ii) 養護、平整及燙平混凝土 (b) 利用混凝土或其他物料，修補不合標準或剝落的混凝土或鋼筋 (c) 操作噴射混凝土或噴射水泥沙漿工具，進行噴漿工作 (d) 攪拌英泥或其他材料，進行地下壓力灌漿工作	C3016	-	[22] 地磚鋪砌工(C355) [58] 雲石工(濕掛)(C324b) — 雲石裝設掛鉤工作除外 [27] 砌磚工(C305) [26] 砌石工(C326) [24] 批盪工(C337) [28] 鋪瓦工(C347)
	• [51] 混凝土工	(a) 混和、澆置及使用震搗機壓實混凝土 (b) 養護、推平及燙平混凝土	C309	C409	-
	• [52] 混凝土修補工 (混凝土剝落)	利用混凝土或其他物料，修補不合標準或剝落的混凝土或鋼筋	C308	-	[22] 地磚鋪砌工(C355) [58] 雲石工(濕掛)(C324b) — 雲石裝設掛鉤工作除外 [27] 砌磚工(C305) [26] 砌石工(C326) [24] 批盪工(C337) [28] 鋪瓦工(C347)

* 附註：在同一工種下，以圓點標示的工種分項與「全科工種分項」屬同一組別。

「全科工種分項」的註冊技工可親自及「指示及督導」其他註冊工人進行該組別下各指定工種分項的工作。

工 種	工種分項	技能描述	工種分項編號		可跨技能進行以下指定 工種分項的工作
			熟練技工	半熟練技工	
16. 混凝土及 灌漿工	• [53] 噴射混凝土工	操作噴射機械，以進行混凝土或水泥沙漿 噴射工作	C342	-	-
	• [54] 灌漿工	攪拌英泥或其他材料，進行地下壓力灌漿 工作	C321	-	-
17. 雲石工	[55] 雲石工(全科)*	(a) 劃線、量度及切割雲石塊、花崗石塊或 類似石材，將之鋪砌在牆壁、地面或其 他表面上 (b) 磨光及擦亮雲石塊、花崗石塊或類似石 材	C324	C424	(22) 地磚鋪砌工(C355) (27) 砌磚工(C305) (26) 砌石工(C326) (24) 批盪工(C337) (28) 鋪瓦工(C347) (52) 混凝土修補工 (混凝土剝落)(C308)
	• [56] 雲石工(打磨)	切割、磨光、修補及擦亮雲石塊、花崗石 塊或類似石材	C324c	C424c	-
	• [57] 雲石工(乾掛)	以乾掛方法，將雲石塊或類似石材鋪砌在牆 壁或其他表面上	C324a	C424a	(22) 地磚鋪砌工(C355) (27) 砌磚工(C305) (26) 砌石工(C326) (24) 批盪工(C337) (28) 鋪瓦工(C347) (52) 混凝土修補工 (混凝土剝落)(C308) (58) 雲石工(濕掛)(C324b) (56) 雲石工(打磨)(C324c)

* 附註：在同一工種下，以圓點標示的工種分項與「全科工種分項」屬同一組別。

「全科工種分項」的註冊技工可親自及「指示及督導」其他註冊工人進行該組別下各指定工種分項的工作。



- 由Working Group on Labour and Material Indices(包括政府部門代表及承辦商代表)檢視
- GF527 (Rev. 1/2017)40個指定工種，設有124個指定工種分項
- 盡可能把類似/密切的指定工種分項組合在相同的指定工種
- 根據每月報告，刪除GF527 (Rev. 1/2003)一些持續少工作日的指定工種分項
- 指定工種分項見以下建造業議會網站
<http://cwr.hkcic.org/registration/DesignatedTrades.asp>

Original - by e-mail to C&SD
Duplicate - to Project Office

Triplicate - filed as Site Record
Quadruplicate - kept by Contractor

Monthly Return of Site Labour Deployment and Wage Rates for Construction Works

Dept/Div : _____ / _____ Month/Year : _____ / _____

Contract No. : _____

Contract Title : _____

Contractor : _____

Item No.	Trade	Trade Division	Trade List ¹		Number of workers engaged on site on each calendar day ^{b,c}																								
			Orig.	Rev.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
				(Code ²)																									
1	Bar Bender & Fixer	Bar Bender & Fixer	C304 / C404	C304 / C404																									
2	Concretor ³	Concrete and Grouting Worker (Master)	---	C3016																									
		Concretor	C309 / C409	C309 / C409																									
		Concrete Repairer (Spalling Concrete)	---	C308																									
		Shotcretor	---	C342																									
		Grouting Worker	---	C321																									
3	Drainlayer ⁴	Drain and Pipe Layer (Master)	C314	C314 / C414																									
		Pipelayer	---	C331																									
4	Plumber ⁵	Plumber	C338 / C438	C338 / C438																									
5	Leveller	Leveller	C323 / C423	C323 / C423																									
6	Scaffolder ⁶	Scaffolder (Master)	---	C3019 / C4019																									
		Ramboo Scaffolder	C303 / C403	C303 / C403																									
		Metal Scaffolder	---	C327 / C427																									
7	General Workers ⁷	---	C406	---																									
		Carpenter (Fender)	---	C306																									
		Carpenter (Formwork) (Master)	C307 / C407	C307 / C407																									
		Carpenter (Formwork - Civil Construction)	---	C307b / C407b																									
		Carpenter (Formwork - Civil Construction) (Striking)	---	C307d																									
		Carpenter (Formwork - Building Construction)	---	C307a / C407a																									
		Carpenter (Formwork - Building Construction) (Striking)	---	C307c																									
9	Joiner ⁹	Joiner	C322 / C422	C322 / C422																									
		Joiner (Assembling)	---	C322a																									
		Ground Investigation Operator/Driller/Borer	---	C320 / C420																									
		Plant and Equipment Operator (Fork-lift Truck)	---	C333f																									
		Plant and Equipment Operator (Mini-loader)	---	C333d																									
		Plant and Equipment Operator (Mini-loader (with Attachments))	---	C333e																									
		Plant and Equipment Operator (Grader)	---	C333g																									
		Plant and Equipment Operator (Suspended Working Platform)	---	C357																									
		Plant and Equipment Operator (Demolition) - Excavator	---	C356																									
10	Plant & Equipment Operator (General) ¹⁰	Plant and Equipment Operator (Excavator)	---	C333b																									
		Builder's Lift Operator	---	C332																									
		Plant and Equipment Operator (Bulldozer)	---	C333a																									
		Plant and Equipment Operator (Truck-mounted Crane)	---	C334d																									

例子:指定工種 “Concretor” 及其指定工種分項 “Concrete and Grouting Worker (Master)”, “Concretor”, “Concrete Repairer (Spalling Concrete)”, “Shotcretor” and “Grouting Worker”。

- “General Workers” 不屬於《條例》附表1中任何工種分項，所以沒有工種分項編號。
- 而在建造工地進行不屬於《條例》附表1中任何工種分項的建造工作，不受專工專責規定的規管。但相關工人須為《條例》下的註冊建造業工人。

例子:指定工種 "Concretor" 及其指定工種分項 "Concrete and Grouting Worker (Master)", "Concretor", "Concrete Repairer (Spalling Concrete)", "Shotcretor" and "Grouting Worker"。

- "General Workers" 不屬於《條例》附表1中任何工種分項，所以沒有工種分項編號。
- 而在建造工地進行不屬於《條例》附表1中任何工種分項的建造工作，不受專工專責規定的規管。但相關工人須為《條例》下的註冊建造業工人。

3	4	96.1%	工具	注釋	共
23	Aluminum Window Installer	Marine Construction Plant Operator (Boom-hook)	---	C325b / C425b	23
24	Curtain Wall and Glass Installer ²¹	Window Frame Installer	---	C350 / C450	24
		Curtain Wall and Glass Panes Installer (Master)	---	C3021 / C4021	
		Glazier	C319	C319 / C419	
		Curtain Wall Installer	---	C311 / C411	
25	Painter & Decorator ²²	Painter and Decorator (Master)	C329 / C429	C329 / C429	25
		Painter and Decorator (Roller Painting)	---	C329a	
		Painter and Decorator (Surface Filling)	---	C329b	
		Painter and Decorator (Emulsion Painting)	---	C329c	
		Painter and Decorator (Brushing Lacquering)	---	C329d	
		Painter and Decorator (Synthetic Painting)	---	C329e	
		Painter and Decorator (Clear Lacquering)	---	C329f	
		Painter and Decorator (Texture-spray)	---	C329g	
		Painter and Decorator (Metal Paint Spray)	---	C329h	
		Painter and Decorator (Paperhanging)	---	C329i	
		Painter and Decorator (Sign Writing)	---	C329j	
26	Plasterer ²³	Cement Sand Mortar Worker (Master)	---	C3008 / C4008	26
		Plasterer	C337 / C437	C337 / C437	
		Plasterer (Floor)	---	C337a / C437a	
27	Trackworker	Trackworker	---	C348	27
28	False Ceiling Installer	False Ceiling Installer	---	C358 / C458	28
29	Gas Installer	Gas Installer	---	E375	29
30	Bricklayer	Bricklayer	C305 / C405	C305 / C405	30
31	Structural Steel Welder	Structural Steel Welder	C346	C346	31
32	Rigger/Metal Formwork Erector	Rigger / Metal Formwork Erector	C341	C341 / C441	32
33	Asphalter (Road Construction)	Asphalter (Road Construction)	C302	C302 / C402	33
34	Construction Plant Mechanic	Construction Plant Mechanic	C310 / C410	C310 / C410	34
35	Electrical Fitter (incl. Electrician) ²⁴	Control Panel Assembler	---	E305a / E405a	35
		Electrical Wireman	---	E305b / E405b	
		Electrical Fitter	E305	E305	
36	Mechanical Fitter	Mechanical Fitter	E310 / E410	E310 / E410	36
37	Refrigeration/AC/Ventilation Mechanic ²⁵	Refrigeration/AC/Ventilation Mechanic (Master)	E314 / E414	E314	37
		Refrigeration/AC/Ventilation Mechanic (Water System)	---	E314e / E414e	
		Refrigeration/AC/Ventilation Mechanic (Air System)	---	E314a / E414a	
		Refrigeration/AC/Ventilation Mechanic (Thermal Insulation)	---	E314c / E414c	
		Refrigeration/AC/Ventilation Mechanic (Electrical Control)	---	E314b / E414b	
		Refrigeration/AC/Ventilation Mechanic (Unitary System)	---	E314d / E414d	
38	Fire Service Mechanic ²⁶	Fire Service Mechanic (Master)	E306	E306	38
		Fire Service Portable Equipment Fitter	---	E306c	
		Fire Service Electrical Fitter	---	E306a / E406a	
		Fire Service Mechanical Fitter	---	E306b / E406b	
39	Lift and Escalator Mechanic ²⁷	Lift and Escalator Mechanic (Master)	E309	E309	39
		Lift Mechanic	---	E309a	
		Escalator Mechanic	---	E309b	
40	Building Services Maintenance Mechanic ²⁸	---	E302 / E402	---	40
41	Others ²⁹ ; trade name -	code -			41
42	Others ²⁹ ; trade name -	code -			42
43	Others ²⁹ ; trade name -	code -			43
44	Others ²⁹ ; trade name -	code -			44
45	Others ²⁹ ; trade name -	code -			45
Completed by Agent of Contractor Name (in block letters) & Signature:		Tel. No.:			
Checked by IOW/COW Name (in block letters) & Signature:		Tel. No.:			

Item 40 “Building Services Maintenance Mechanic”包括
維修及保養行業的以下工種 –
(甲) Refrigeration/AC/Ventilation Mechanic [Item 37];
(乙) Electrical Fitter (incl. Electrician) [Item 35];
(丙) Fire Service Mechanic [Item 38];及
(丁) Plumber [Item 4]

填寫表格GF 527(Rev. 1/2017)的指引



Ref. : DEVB (PS) 107/3
Group : 2, 4, 5

27 March 2017

Development Bureau
Technical Circular (Works) No. 3/2003A

Monthly Return of Site Labour Deployment
and Wage Rates for Construction Works

Scope

TCW No. : This Circular supplements and is to be read in conjunction with ETWB

Guidelines for filling in GF527 (Rev. 1/2017)

Effective I

2. Contractor

GF527 (R)

3. into opera
Ordinance.
index is be

4. Site Labou
using:-

DEVB TC(

A. Instructions

Contractor

a. Complete the form and submit to the site supervisory staff within the first four working days of the succeeding month.

b. Enter the number of workers engaged on the Site on each calendar day. Include only workers who have worked for at least three hours on that day.

c. Include all construction workers employed by him and his sub-contractors, but not those by Nominated Sub-contractors. The number of workers engaged includes all levels of skill for a particular trade (see also Explanatory Note 2). Their wages are reflected in the range between the High and Low Daily Wage Rates.

d. Enter the total number of hours of overtime during the month for the respective trades. For the purpose of this return, overtime shall mean working hours in excess of the normal working hours agreed between the employer and the employee. The Contractor should note the provisions in the Employment Ordinance governing employees' entitlement to statutory holidays, annual leave and rest days.

e. Enter daily wage rates which include basic daily wages (employees' contributions to Mandatory Provident Fund (MPF) included) plus guaranteed allowances per day (e.g. meal and transportation allowances) and paid leave (if applicable). Overtime pay and employers' contributions to MPF should not be included.

The average daily wage rate (Av.) should be a weighted value which can be obtained by dividing the total wagebill incurred by the total number of man-days employed for the trade concerned over the month. The total wagebill should exclude overtime pay and the employers' contributions to MPF. For monthly-paid workers, their monthly salary can be converted to daily wage rate by using the following method:

22/2003A	Additional Measures to Improve Site Cleanliness and Control Mosquito Breeding on Construction Sites	+2 +8 +12	C-2003-22-A-1.pdf	25/05/2004
22/2003	Additional Measures to Improve Site Cleanliness and Control Mosquito Breeding on Construction Sites	+2 +8 +12	C-2003-22-0-1.pdf	27/08/2003 (Revised on 03/03/2014)
21/2003	Contract Price Fluctuation System for Civil Engineering and Building Contracts	+3 +5	C-2003-21-0-1.pdf TCW 21-2003 Appendices.pdf	01/09/2003
19/2003	Review of Preliminary Design Before Proceeding with the Detailed Design	+1 +6	C-2003-19-0-1.pdf C-2003-19-0-2.pdf	16/07/2003
14/2003	Role of Departmental Safety and Environmental Advisor on Health, Safety and Environmental Protection on Construction Sites	+8 +12	C-2003-14-0-1.pdf	29/04/2003
13/2003A	Guidelines and Procedures for Environmental Impact Assessment of Government Projects and Proposals Planning for Provision of Noise Barriers	+2 +5 +6 +12	C-2003-13-A-1.pdf	01/04/2005
13/2003	Guidelines and Procedures for Environmental Impact Assessment of Government Projects and Proposals	+2 +5 +6 +12	C-2003-13-0-1.pdf	23/09/2003
12/2003	Employment of Technician Apprentices and Building & Civil Engineering Graduates by Contractors of Public Works Contracts	+2 +4 +15	C-2003-12-0-1.pdf	23/06/2003
09/2003	Electrical and Mechanical Services in Government Buildings and Installations	+13	C-2003-09-0-1.pdf	13/02/2003
08/2003	Rejection of Unreasonably Low Bids	+5 +6 +15	C-2003-08-0-1.pdf	22/02/2003
07/2003A	Provision of Electronic Version of Layout Plans to Utility Undertakings	+12 +17	C-2003-7-A-1.pdf	25/01/2005
07/2003	Provision of Electronic Version of Layout Plans to Utility Undertakings	+12 +17	C-2003-07-0-1.pdf	18/02/2003
05/2003	Joint and Several Liability of Partners and Unincorporated Joint Venture Participants	+2 +3 +15	C-2003-05-0-1.pdf	30/01/2003
04/2003	Assessment of Liquidated Damages	+15	C-2003-04-0-1.pdf	16/01/2003
03/2003A	Monthly Return of Site Labour Deployment and Wage Rates for Construction Works	+2 +4 +5	C-2003-03-A-1.pdf	27/03/2017
03/2003	Monthly Return of Site Labour Deployment and Wage Rates for Construction Works	+2 +4 +5	C-2003-03-0-1.pdf	16/01/2003



DEVB - Form GF 527 (Rev. 1/2017)

www.devb.gov.hk/en/public_forms/form_gf_527_2017/index.html

Development Bureau
The Government of the Hong Kong Special Administrative Region

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Home, Public Forms, Form GF 527 (Rev. 1/2017) - Monthly Return of Site Labour Deployment and Wage Rates for Construction Works

Form GF 527 (Rev. 1/2017) - Monthly Return of Site Labour Deployment and Wage Rates for Construction Works

A new form GF 527 (Rev. 1/2017) has been introduced in end March 2017 under [DEVB Technical Circular \(Works\) No. 3/2003A](#) for reporting monthly return of site labour deployment and wage rates for construction works. The form and guidelines for filling in it are extracted below for easy reference. The hardcopy of the form can be acquired from GLD via works departments.

1. Monthly Return of Site Labour Deployment and Wage Rates for Construction Works
2. Guidelines for filling in GF527 (Rev. 1/2017)

PDF
Excel
Appendix

Triplicate - filed as Site Record
 Quadruplicate - kept by Contractor

☐ **Nominated Sub-contractor**
(Please tick the box if applicable) Works Code: 31

Month/Year: ____ / ____

Contract Title :

Contractor :

le) Works Code ³¹

Complete & submit a separate return covering their workers

- Refer to CIC website for trade codes
- Include skilled and semi-skilled workers for a particular trade
- C3xx/C3xxx & E3xx/E3xxx : trade codes for skilled workers for building & civil engineering disciplines, and E&M disciplines respectively
- C4xx/C4xxx and E4xx/E4xxx: corresponding series for semi-skilled workers

- Classifying main type of work in contract;
- Refers to Appendix D of ETWB TCW No. 3/2003

☐ Nominated Sub-contractor
(Please tick the box if applicable) Works Code ³¹ :

☐ Nominated Sub-contractor
(Please tick the box if applicable)

[illegible]

Sum automatically in excel

Total no. of hours of overtime during the month
for respective trades

- Enter no. of workers engaged on Site on each calendar day (include only workers who have worked for at least three hours on that day). For example, a worker who has worked for three hours on a day should be entered as 0.5 number of worker engaged on site on that day.
- Include all construction workers employed by contractor & his sub-contractors, but not those by Nominated Sub-contractors
- The following trades are not considered to be construction workers and should not be included in the return: mariners of vessels, contract car drivers, office attendants, amahs and watchmen

e) Works Code ³¹ :

- A weighted value to be obtained by dividing the total wagebill incurred by total number of man-days employed for the trade concerned over the month
- Total wagebill should exclude OT pay & employers' contributions to MPF.
- For monthly-paid workers, their monthly salary can be converted to daily wage rate by the following method:
 - Total yearly wagebill (a) = (Monthly salary + Monthly Guaranteed allowances) x 12 + Paid leave (if applicable)
 - Corresponding number of man-day (b) = [365 days – 12 (statutory holidays) – 52 (Sundays)]
 - Average daily rate = (a) / (b)

Monthly Return of Site Labour Deployment and Wage Rates for Construction Works

☐ Nominated Sub-contractor
(Please tick the box if applicable)

(a) **Work Code**³¹ :

Dept/Div : /

Month/Year: /

Contract No. :

Contract Title :

Contractor :

[illegible]

The High (Low) “Daily Wage Rate”

- Average of the highest (lowest) rate in each trade division within a designated trade
- For example, the High “Daily Wage Rate” of item 6 “Scaffolder” means the average of the highest rate in each trade division of “Scaffolder (Master)”, “Bamboo Scaffolder” and “Metal Scaffolder”

For example,

Highest rate of “Scaffolder (Master)”: \$1,850 (say)

Highest rate of “Bamboo Scaffolder”: \$1,825 (say)

Highest rate of “Metal Scaffolder”: \$1,250 (say)

High “Daily Wage Rate” of “Scaffolder” =

$$(\$1,850 + \$1,825 + \$1,250)/3 = \$1,642$$

Names & signatures of Agent of Contractor and IOW/COW

提交表格GF 527(Rev. 1/2017)的時間表



Annex A

Routing sheet on Completion and Checking of form GF527

(to be read in conjunction with ETWBTC no. 3/2003)

Dept/Div: _____	Mth/Yr: _____	Contract Title : _____
Contract No.: _____	Contractor: _____	_____

Item No.	Action	Action by	Target completion date	Signature
1	Completion of GF527 and submit to the site supervisor staff (SS) within the first four working dates of the succeeding month.	Contractor	D= 4th day of succeeding mth	
2	Checking of Contractor's return on the number of workers engaged on site on each calendar day ^{Note 1} .	Labour Relation Officer (LRO)	D+4	
3	Checking Contractor's return on Daily Wage Rate ^{Note 2} .	LRO	D+6	
4	Checking of Contractor's return on the number of workers engaged on site on each calendar day.	Inspector of Works (IOW)	D+8	
5	Deliver the returns to the Census and Statistics Department within the first two weeks of the succeeding month	Project office ^{Note 3}	D+10	

Note:

1. LRO shall be responsible for checking Contractor card record and other relevant site attendance record (daily records) in accordance with ETWB technical
2. LRO shall be responsible for checking whether LRO shall check against information from employment of Wages, MPF contribution records, etc.
3. Representatives of Architect/Engineer/Supervising

- **By email** (wages_pscp@censtatd.gov.hk)
- Hard copy of GF527 (Rev. 1/2017) or excel file downloading to complete return for better accuracy and legibility
- Use proper filenames to distinguish two GF527 forms (i.e. GF527 (Rev. 1/2003) and GF527 (Rev. 1/2017) and include contract no. and reference month as part of the file name
- No fax for legibility

填報表格GF 527(Rev. 1/2017)的注意事項

承建商應該	承建商不應該
<u>準時</u> 填報	
填報 <u>齊全</u> 的資料	漏報部分資料，例如最低及最高的每日薪金
填報 <u>準確</u> 的資料	改變表格，例如擅自加減指定工種數目
	把指定工種的半熟練工人填報為「其他」工人

- 有關的工務部門地盤監督人員則應核對及簽署承建商所遞交的報表，然後才將報表經由工程辦事處準時送交統計處。
- 以電郵形式提交統計處的已簽署報表應先以400dpi或以上解像度及灰階色彩掃描。掃描時請勿改變報表的尺寸。

問答環節

謝謝