



Ref : DEVB(W) 250/32/07(B)
DEVB(W) 250/32/07(C)

Group : 5

31 August 2015

Development Bureau
Technical Circular (Works) No. 4/2015

Administrative Procedures 2015 for Use with the
Government of the Hong Kong Special Administrative Region
General Conditions of Contract for Design and Build Contracts 1999 Edition

Scope

This circular introduces the Administrative Procedures 2015 for Use with the Government of the Hong Kong Special Administrative Region General Conditions of Contract for Design and Build Contracts 1999 Edition (the Procedures).

Effective Date

2. This circular takes immediate effect. It does not affect on-going prequalification exercises and tender evaluations where the use of prequalified tendering and the evaluation criteria for prequalification applications have already been submitted to the Permanent Secretary for Financial Services and the Treasury (Treasury), (hereinafter referred to as “PS(Tsy)”), for approval.

Effect on Existing Circular

3. This circular supersedes WBTC No. 31/99.

Administrative Procedures 2015

4. The Procedures have incorporated, among other things, the following major revisions :

- updated specimens of prequalification documents, tender and contract provisions;
- a standard prequalification marking scheme which has been approved by the PS(Tsy) for use in Design and Build (D&B) contracts involving prequalification;
- the maximum number of prequalified contractors, the minimum tendering period, and non-price to price ratios for tender evaluation according to the primary objectives and conditions of contracts;
- the maximum number of pages of technical proposals and drawing submissions to be specified in individual tender exercises; and
- a standard tender marking scheme which has been approved by the PS(Tsy) for use in contracts (including D&B contracts) which do not involve prequalification.

5. The Procedures are posted on DEVB's website under the heading 'Standard Contract Documents'. Prior approval of DEVB shall be obtained if the Procedures are not to be followed because of special consideration given to individual cases.

Enquiries

6. Enquiries on this Circular should be addressed to Chief Assistant Secretary (Works)7.

(C K Hon)
Permanent Secretary for Development (Works)