

**For discussion on
28 July 2016**

**LanDAC SD SC & TTDII SC
Paper No. 01/2016**

**LANTAU DEVELOPMENT ADVISORY COMMITTEE
SUSTAINABLE DEVELOPMENT SUBCOMMITTEE AND
TRAFFIC, TRANSPORT AND DISTRICT IMPROVEMENT ITEMS
SUBCOMMITTEE**

**Terms of Reference, House Rules and
System of Declaration of Interests**

PURPOSE

This paper sets out the terms of reference and house rules including the system of declaration of interests of the Sustainable Development Subcommittee and Traffic, Transport and District Improvement Items Subcommittee under the Lantau Development Advisory Committee (LanDAC).

BACKGROUND

2. It was agreed at the 8th meeting of the LanDAC held on 23 April 2016 that subcommittees should be set up to assist in exploring, planning and implementing suitable development and conservation proposals as well as publicity and promotion work. Upon discussion and consolidation of Members' views, the LanDAC set up the following three Subcommittees:

- (I) Sustainable Development Subcommittee – to assist in work relating to aspects of planning, development, conservation, recreation and tourism, for promoting the balance amongst economic development, social development and environmental conservation in order to achieve the goal of sustainable development of Lantau;
- (II) Traffic, Transport and District Improvement Items Subcommittee – to assist in the exploration and planning of appropriate traffic and transport arrangements, and local and village improvement items; and
- (III) Public Relations and Promotion Subcommittee – to assist in analysing the opinions gathered during the Public Engagement (PE) exercise and in preparing the PE Report, and to organise promotion activities.

(Translated Version)

3. The Chairperson and Deputy Chairperson of each Subcommittee will be taken up by non-official members of the LanDAC. Members will include non-official members interested in participating in the work of the Subcommittee and representatives from relevant policy bureaux/government departments whereas a government department will act as secretary. Moreover, depending on the expected work and requirements of the Subcommittees, consideration will also be given to nominating co-opted members to the Subcommittees, thereby strengthening the respective work of the Subcommittees. Co-opted members primarily take up an advisory role in the Subcommittees and do not have voting rights.

TERMS OF REFERENCE AND HOUSE RULES

4. Both the Sustainable Development Subcommittee and Traffic, Transport and District Improvement Items Subcommittee were established in June 2016. The proposed terms of reference and membership lists of the two Subcommittees are set out in Annexes 1 and 2 respectively. The Civil Engineering and Development Department will provide secretariat service for the two Subcommittees.

5. We suggest that the above two Subcommittees should adopt the house rules of the LanDAC, including the measures on enhancement of transparency, system of declaration of interests, rules on confidentiality and other matters, which should be kept consistent with those of the LanDAC except the number of meetings. The house rules of the LanDAC have been uploaded onto the website of the Development Bureau (http://www.devb.gov.hk/en/boards_and_committees/landac/house_rules/index.html) for reference by Members and the public.

SYSTEM OF DECLARATION OF INTERESTS

6. Whilst the LanDAC and its Subcommittees are merely advisory in nature with no statutory, executive or fund allocation powers, the Subcommittees should, as far as possible, avoid circumstances of actual and potential conflict of interests. In order to maintain public confidence in the integrity of Members (including the Chairpersons), it is of paramount importance that all Members should disclose their interests when appointed to the Subcommittees, in addition to the report of any conflict of interests as and when the circumstances will require. It is proposed that the Subcommittees will adopt a two-tier declaration system, the same as that of the LanDAC as follows:

(Translated Version)

(a) Tier one – Registration of Interests

Each Member of the LanDAC has already completed and returned the “Registration of Interests” form under the system of declaration of interests of the LanDAC. Co-opted members of the Subcommittees should also complete the “Registration of Interests” forms of the LanDAC. The interests concerned shall be confined to those at Lantau or its adjacent islands/areas. The completed Registration of Interests forms will be uploaded onto the website of the Development Bureau for public inspection.

If there are any changes to a Member’s registrable interests during his/her term of service, he/she should report in writing such changes to the Secretariats of Subcommittees within 14 days of such changes.

(b) Tier two – Declaration of Interests at Meetings

If a Member (including the Chairperson) has any direct personal or pecuniary interests in any matter under consideration by a Subcommittee, he/she must disclose to the Chairperson (or the Subcommittee) as soon as practicable after becoming aware of such and prior to discussion of the matter by the Subcommittee. The Chairperson will decide whether the Member who has disclosed such interests, should speak about the matter or participate in voting, remain at the meeting as an observer, or withdraw from that meeting. All cases of declaration of interests, together with the names of the Member concerned, will be recorded in the confirmed notes of that meeting and uploaded onto the website of the Development Bureau for public viewing.

REGISTRATION OF INTERESTS AND DECLARATION OF INTERESTS AT MEETINGS

7. The general principles of declaration of interests and circumstances of potential conflict of interests are given in Sections 3(1) to 3(3) and Sections 3(4) to 3(8) respectively of the house rules of the LanDAC. Further, the guidelines governing the registration of interests and declaration of interests at meetings are set out in Sections 3(9) to 3(10) and Sections 3(11) to 3(16) respectively of the house rules of the LanDAC.

ADVICE SOUGHT

8. Members are invited to give their views on the proposed terms of reference, house rules and system of declaration of interests of the two Subcommittees.

**The Secretariats of the Sustainable Development Subcommittee and
Traffic, Transport and District Improvement Items Subcommittee
Lantau Development Advisory Committee
July 2016**

**Lantau Development Advisory Committee
Sustainable Development Subcommittee**

Terms of Reference

- To advise the Lantau Development Advisory Committee on matters related to planning, conservation, ecological protection, economic and social development including examining proposals in line with the overall strategies in these aspects for identifying worthwhile and practicable actions/ measures for implementation.
- To advise the Lantau Development Advisory Committee on the strategy and priority for implementing the relevant proposals in developing Lantau into a smart and low-carbon community for living, work, business, leisure and study.

**大嶼山發展諮詢委員會
可持續發展小組**

職權範圍

- 就大嶼山的相關規劃、保育、生態保護、經濟及社會發展方面，包括在審查建議時選取值得推行而又切實可行的行動/措施，以配合大嶼山的總體策略，向大嶼山發展諮詢委員會提供意見。
- 就大嶼山發展成一個宜居、宜業、宜商、宜樂及宜學的智慧型、低碳社區去制定策略與優先相關項目，向大嶼山發展諮詢委員會提供意見。

**Lantau Development Advisory Committee
Sustainable Development Subcommittee**

**大嶼山發展諮詢委員會
可持續發展小組**

Membership List 成員名單

The membership of the Sustainable Development Subcommittee is as follows:

可持續發展小組成員名單如下：

Chairperson 主席：

Dr Peter Lam Kin-ngok 林建岳博士, GBS

Deputy Chairperson 副主席：

Mr Andrew Lam Siu-lo 林筱魯先生, JP

Non-official members 非官方委員：

Dr Joe Fang Zhou 方舟博士

Professor Ho Kin-chung 何建宗教授, BBS, JP

Mr Francis Kwok Ching-kwong 郭正光先生

Mr Franklin Lam Fan-keung 林奮強先生, BBS

Mr Lau Ping-cheung 劉炳章先生, SBS, JP

Dr Michael Lau Wai-neng 劉惠寧博士

Hon Alice Mak Mei-kuen 麥美娟議員, BBS, JP

Hon Wu Chi-wai 胡志偉議員, MH

Mr Algernon Yau Ying-wah 丘應樺先生

Hon Yiu Si-wing 姚思榮議員, BBS

Mr Randy Yu Hon-kwan 余漢坤先生, MH, JP

Ex-officio members 官方委員：

Representative of the Development Bureau (Planning and Lands Branch)

發展局（規劃地政科）代表

Representative of the Development Bureau (Works Branch)

發展局（工務科）代表

Representative of the Commerce and Economic Development Bureau
(Commerce, Industry and Tourism Branch)

商務及經濟發展局（工商及旅遊科）代表

Representative of the Agriculture, Fisheries and Conservation Department

漁農自然護理署代表

Representative of the Civil Aviation Department

[Ad hoc member for items relevant to the Civil Aviation Department]

民航處代表

[於有關民航處事項時出席]

Representative of the Civil Engineering and Development Department

土木工程拓展署代表

Representative of the Environmental Protection Department

環境保護署代表

Representative of the Planning Department

規劃署代表

Representatives of other relevant bureaux/departments on a need basis

按需要邀請其他相關局/部門的代表

Co-opted members 增選委員*：

Mr William Chan Kit 陳杰先生

Ms Chiu Sin-ting 趙羨婷女士

Mr Eric Kwok Ping 郭平先生

Ms Rita Lau Shuk-han 劉淑嫻女士

Mr Benson Luk Hon-man 陸瀚民先生

Mr Wong Fuk-kan 黃福根先生

* Co-opted members take up advisory role in the Subcommittee and do not

have voting right.

增選委員在小组內擔當諮詢角色，並沒有投票權。

Secretariat 秘書處：

Civil Engineering and Development Department 土木工程拓展署

Lantau Development Advisory Committee
Traffic, Transport and District Improvement Items Subcommittee

Terms of Reference

- To advise the Lantau Development Advisory Committee on traffic and transport needs and related implications arising from proposals to develop Lantau.
- To advise the Lantau Development Advisory Committee on local improvement proposals to address the needs of local communities and enhance living environment.
- To advise the Lantau Development Advisory Committee on the strategy and priority for implementing the relevant proposals in developing Lantau into a smart and low-carbon community for living, work, business, leisure and study.

大嶼山發展諮詢委員會
交通運輸及地區改善項目小組

職權範圍

- 就大嶼山的發展計劃所導致的交通運輸需求及相關影響，向大嶼山發展諮詢委員會提供意見。
- 就回應大嶼山本地居民需要及改善其生活環境的地區改善項目，向大嶼山發展諮詢委員會提供意見。
- 就大嶼山發展成一個宜居、宜業、宜商、宜樂及宜學的智慧型、低碳社區去制定策略與優先相關項目，向大嶼山發展諮詢委員會提供意見。

Lantau Development Advisory Committee
Traffic, Transport and District Improvement Items Subcommittee
大嶼山發展諮詢委員會
交通運輸及地區改善項目小組

Membership List 成員名單

The membership of the Traffic, Transport and District Improvement Items Subcommittee is as follows:

交通運輸及地區改善項目小組成員名單如下：

Chairperson 主席：

Mr Lau Ping-cheung 劉炳章先生, SBS, JP

Deputy Chairperson 副主席：

Ms Chau Chuen-heung 周轉香女士, BBS, MH, JP

Non-official members 非官方委員：

Hon Chan Han-pan 陳恒鏞議員, JP

Dr Joe Fang Zhou 方舟博士

Mr Allen Ha Wing-on 哈永安先生

Mr Franklin Lam Fan-keung 林奮強先生, BBS

Dr Michael Lau Wai-neng 劉惠寧博士

Dr James Wang Jixian 王緝憲博士

Hon Wu Chi-wai 胡志偉議員, MH

Mr Algernon Yau Ying-wah 丘應樺先生

Mr Randy Yu Hon-kwan 余漢坤先生, MH, JP

Ex-officio members 官方委員：

Representative of the Development Bureau (Works Branch)

發展局（工務科）代表

Representative of the Transport and Housing Bureau (Transport Branch)

運輸及房屋局（運輸科）代表

Representative of the Civil Engineering and Development Department

土木工程拓展署代表

Representative of the Highways Department

路政署代表

Representative of the Home Affairs Department

民政事務總署代表

Representative of Leisure and Cultural Services Department

[Ad hoc member for items relevant to the Leisure and Cultural Services Department]

康樂及文化事務署代表

[於有關康樂及文化事務署事項時出席]

Representative of the Transport Department

運輸署代表

Representatives of other relevant bureaux/departments on a need basis

按需要邀請其他相關局/部門的代表

Co-opted members 增選委員*：

Mr Cheung Tsz-kei 張子琦先生

Dr Ernest Lee Shu-wing 李樹榮博士, SBS, JP

Mr Andy Lo Kwong-shing 老廣成先生

Mr William Tsang Wai-him 曾維謙先生

Mr Wong Man-hon 黃文漢先生

* Co-opted members take up advisory role in the Subcommittee and do not have voting right.

增選委員在小組內擔當諮詢角色，並沒有投票權。

Secretariat 秘書處：

Civil Engineering and Development Department 土木工程拓展署