

For discussion on
30 October 2014

LanDAC TTSC Paper No. 01/2014

**Lantau Development Advisory Committee
Traffic and Transport Subcommittee**

Terms of Reference, House Rules and System of Declaration of Interests

PURPOSE

This paper sets out the terms of reference and house rules including the system of declaration of interests of the Traffic and Transport Subcommittee (“TTSC”) of the Lantau Development Advisory Committee (“LanDAC”).

BACKGROUND

2. At the third meeting of LanDAC held on 19 July 2014, it was agreed to establish four Subcommittees to expedite the implementation of proposals/projects submitted by LanDAC Members and the public after considerable deliberation. The Subcommittees will each handle and follow up the proposals covering their respective areas of responsibilities. The Subcommittees are:

- (I) Planning and Conservation Subcommittee – responsible for proposals concerning land development, planning and land use, and environment and conservation;
- (II) Economic and Social Development Subcommittee – responsible for proposals concerning development of the economic and industry sectors (including local community economy), and manpower development related to these sectors (including education, training, work and employment);
- (III) Traffic and Transportation Subcommittee – responsible for proposals

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concerning traffic and transportation services (by sea, land and air) and the associated infrastructures; and

(IV) Public Relation and Engagement Subcommittee – responsible for providing assistance to LanDAC in formulating consultation strategies, promoting public and community engagement, enhancing public understanding on the future development of Lantau and reaching consensus.

3. The Chairperson and Deputy Chairperson of each Subcommittee will be taken up by non-official members. Representatives from bureaux/ government departments concerned will be ex-officio members. Each Subcommittee will be provided with secretariat services by a government department. Depending on the anticipated work requirements of the Subcommittees, consideration could be given to nominating co-opted members to the Subcommittees, thereby strengthening the respective work of the Subcommittees. The co-opted members in the Subcommittees mainly play an advisory role and with no voting rights.

TERMS OF REFERENCE AND HOUSE RULES

4. The TTSC was established in September 2014. Its proposed terms of reference and membership list are set out in Annexes 1 and 2. The Development Bureau will provide the secretariat services for the TTSC.

5. It is proposed the TTSC to adopt the house rules of LanDAC. Among the rules, except those on the number of meetings, those on measures for enhancing transparency, system of declaration of interests, rules on confidentiality and related matters are suggested to be included in the sake of consistency. House rules of LanDAC has been uploaded to the website of the Development Bureau (http://www.devb.gov.hk/en/boards_and_committees/landac/house_rules/index.html) for reference by Members and the public.

SYSTEM OF DECLARATION OF INTERESTS

6. Though LanDAC and its Subcommittees are advisory in nature and without statutory, executive or fund allocation powers, it is important that the Subcommittees should, as far as possible, avoid circumstances of actual and potential conflict of interests. To maintain public confidence in the integrity of Members (including the Chairperson), it is essential that all Members should disclose their interests when appointed and report any conflict of interests as and when the circumstances will require. It is proposed that the TTSC will adopt a two-tier declaration system, same as that of LanDAC as follows:

(a) Tier one – Registration of Interests

Each Member of LanDAC has already completed and returned the “Registration of Interests” form under the declaration of interests system of LanDAC. Further declaration of interests is not required if there is no change of circumstances during his/her term of service. Co-opted Members of the TTSC should also complete the “Registration of Interests” forms provided by the Secretariat of LanDAC. The concerned interests shall be confined to Lantau and its adjacent islands/areas. The completed registration forms will be kept by the Secretariat of LanDAC and uploaded to the website of the Development Bureau for public viewing.

If there are any changes to a Member’s registrable interests during his/her term of service, he/she should report such changes in writing to the Secretariat of LanDAC within 14 days of the changes.

(b) Tier two – Declaration of Interests at Meetings

If a Member (including the Chairperson) has any direct personal or pecuniary interests in any matter under consideration by the TTSC, he/she must, as soon as practicable after becoming aware of such, disclose such interests prior to the discussion of the matter. The Chairperson will decide whether the Member disclosing such interests should speak or vote on the matter, remain at that meeting as an observer, or withdraw from that meeting. Should the Chairperson make a declaration of interests in a particular issue to be discussed,

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the Deputy Chairperson will take up the chairmanship of that meeting in the interim. All cases of declaration of interests together with the names of the Members concerned, will be recorded in the confirmed gist of the meetings and uploaded onto the website of the Development Bureau for public viewing.

INTERESTS REGISTRATION AND DECLARATION OF INTERESTS AT MEETINGS

7. The general principles for declaration of interests and the circumstances of potential conflict of interests are provided in Section 3(1) to 3(3) and Section 3(4) to 3(8) respectively of the house rules of LanDAC. Further, the guidelines governing the registration of interests and declaration of interests at meetings are detailed in Section 3(9) to 3(10) and Section 3(11) to 3(16) respectively of the house rules of LanDAC.

ADVICE SOUGHT

8. Members are invited to advise on the proposed terms of reference and system of declaration of interests.

Attachments

- Annex 1: Terms of Reference of the TTSC
- Annex 2: Membership List of the TTSC

**Development Bureau
Transport Department
October 2014**

**Lantau Development Advisory Committee
Traffic and Transport Subcommittee**

Terms of Reference

- To advise the Lantau Development Advisory Committee on the traffic and transport needs and related implications arising from proposals to develop Lantau. The implications to be addressed include, but are not limited to, the traffic arrangements necessary to support the development proposals, the constraints in putting these arrangements in place, and the feasible options in overcoming the constraints.

**大嶼山發展諮詢委員會
交通及運輸小組**

職權範圍

- 就大嶼山發展建議帶來的交通運輸需求及影響向大嶼山發展諮詢委員會提供建議。將會考慮的影響包括(但不局限於)發展建議所需的配套運輸安排、推行這些安排的困難及克服困難的可行方案。

Lantau Development Advisory Committee
Traffic and Transport Subcommittee
大嶼山發展諮詢委員會
交通及運輸小組

Membership List 成員名單

The membership of the Traffic and Transport Subcommittee is as follows:
交通及運輸小組成員名單如下：

Chairperson 主席：

Mr Billy Lam Chung-lun 林中麟先生, GBS, JP

Deputy Chairperson 副主席：

Ms Chau Chuen-heung 周轉香女士, BBS, MH, JP

Non-official members 非官方委員：

Hon Chan Han-pan 陳恒鏞議員, JP

Mr Chan Yung 陳勇先生, BBS, JP

Mr Ivan Chu Kwok-leung 朱國樑先生

Mr Allen Ha Wing-on 哈永安先生

Professor Ho Kin-chung 何建宗教授, BBS, JP

Dr James Wang Jixian 王緝憲博士

Hon Wu Chi-wai 胡志偉議員, MH

Mr Randy Yu Hon-kwan 余漢坤先生, JP

Ex-officio members 官方委員：

Representative of the Transport and Housing Bureau (Transport Branch)
運輸及房屋局（運輸科）代表

Representative of the Commerce and Economic Development Bureau
(Commerce, Industry and Tourism Branch)
商務及經濟發展局（工商及旅遊科）代表

Representative of the Development Bureau (Works Branch)
發展局（工務科）代表

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Representative of the Civil Engineering and Development Department

土木工程拓展署代表

Representative of the Highways Department

路政署代表

Representative of the Home Affairs Department

民政事務總署代表

Representative of the Planning Department

規劃署代表

Representative of the Transport Department

運輸署代表

Representatives of other relevant bureaux/departments on a need basis

按需要邀請其他相關局/部門的代表

Co-opted members 增選委員*：

Mr Cheung Tsz-kei 張子琦先生

Mr Lee Chi-fung 李志峰先生, BBS, MH

Mr Andy Lo Kwong-shing 老廣成先生

Mr Wong Siu-keung 王少強先生

* Co-opted members take up advisory role in the Subcommittee and do not have voting right.

增選委員在小组內擔當諮詢角色，並沒有投票權。

Secretariat 秘書處：

Development Bureau (Works Branch) 發展局（工務科）