

(Translated Version)

**For Discussion on
10 October 2014**

*Lantau Development Advisory Committee
Planning & Conservation Subcommittee
Paper No. 01/2014
Economic & Social Development Subcommittee
Paper No. 01/2014*

**Lantau Development Advisory Committee
Planning and Conservation Subcommittee
Economic and Social Development Subcommittee**

Terms of Reference, House Rules and System of Declaration of Interests

PURPOSE

This paper sets out the terms of reference and house rules including the system of declaration of interests of the Planning and Conservation Subcommittee and the Economic and Social Development Subcommittee of the Lantau Development Advisory Committee (LanDAC).

BACKGROUND

2. At the third meeting of LanDAC held on 19 July 2014, it was agreed after considerable deliberation that four Subcommittees should be established to expedite the implementation of proposals/projects submitted by LanDAC Members and the public. The Subcommittees will each handle and follow up the various proposals covering their respective areas of responsibilities. The Subcommittees are:

- (I) Planning and Conservation Subcommittee – responsible for proposals/projects concerning land development, planning and land use, environment and conservation;
- (II) Economic and Social Development Subcommittee – responsible for proposals/projects concerning development of the economic and industry sectors (including local community economy), and manpower development related to these sectors (including education, training, profession and employment);
- (III) Traffic and Transportation Subcommittee – responsible for proposals/projects concerning traffic and transportation services (by sea, land and air) and associated infrastructures; and

- (IV) Public Relation and Engagement Subcommittee – responsible for providing assistance to LanDAC in formulating consultation strategies, promoting public and community engagement, enhancing public understanding on the development of Lantau and reaching consensus.

3. The Chairperson and Deputy Chairperson of each Subcommittee will be taken up by non-official members, and representatives from bureaux/Government departments concerned will be included as ex-officio members. Each Subcommittee will be provided with secretariat service by a Government department. Depending on the expected work nature and requirements of the Subcommittees, consideration will also be given to nominating co-opted members to the Subcommittees, thereby strengthening the respective work of the Subcommittees. The role of co-opted members in the Subcommittees is mainly advisory in nature without voting rights.

TERMS OF REFERENCE AND HOUSE RULES

4. Both the Planning and Conservation Subcommittee and the Economic and Social Development Subcommittee were established in September 2014. While their proposed terms of reference and membership list are set out in Annexes 1 and 2, the Planning Department and the Development Bureau will provide secretariat service for the two Subcommittees respectively.

5. It is proposed that the Subcommittees will adopt the house rules of LanDAC (excluding those on the number of meetings) for consistency purposes. These rules include the measures on enhancing transparency, system of declaration of interests, rules on confidentiality and related matters. A copy of the house rules of LanDAC has been uploaded to the website of the Development Bureau (http://www.devb.gov.hk/en/boards_and_committees/landac/house_rules/index.html) for reference by Members and the public.

SYSTEM OF DECLARATION OF INTERESTS

6. Though LanDAC and its Subcommittees are advisory in nature with no statutory, executive or fund allocation powers, it is important that the Subcommittees

should, as far as possible, avoid circumstances of actual and potential conflict of interests. To maintain public confidence in the integrity of Members (including the Chairperson), it is also important that all Members should disclose their interests when appointed to the Subcommittees, in addition to reporting any conflict of interests as and when the circumstances will require. It is proposed that the Subcommittees will adopt a two-tier declaration system, the same as that of LanDAC as follows:

(a) Tier one – Registration of Interests

Each Member of LanDAC has already completed and returned the “Registration of Interests” form under the declaration of interests system of LanDAC. Hence, further declaration of interests is not required if there is no change of circumstances during his/her term of service. Co-opted Members of the Subcommittees should also complete the “Registration of Interests” forms provided by the Secretariat of LanDAC. The interests shall be confined to those at Lantau or its adjacent islands/areas. The completed registration forms will be kept by the Secretariat of LanDAC and uploaded to the website of the Development Bureau for public viewing.

If there are any changes to a Member’s registrable interests during his/ her term of service, the Member should report such changes in writing to the Secretariat of LanDAC within 14 days of the changes.

(b) Tier two – Declaration of Interests at Meetings

If a Member (including the Chairperson) has any direct personal or pecuniary interests in any matter under consideration by the Subcommittees, he/she must, as soon as practicable after becoming aware of such, disclose such interests prior to the discussion of the matter by the Subcommittees. The Chairperson will decide whether the Member disclosing such interests should speak or vote on the matter, remain at that meeting as an observer, or withdraw from that meeting. Should the Chairperson make a declaration of interests prior to the discussion of an item, the Deputy Chairperson will take up the chairmanship of that meeting in the interim. All cases of declaration of interests, together with the names of the Members concerned, will be recorded in the confirmed gist of the meetings and uploaded onto the website of the Development Bureau for public viewing.

INTERESTS REGISTRATION AND DECLARATION OF INTERESTS AT MEETINGS

7. The general principles for declaration of interests and the circumstances of potential conflict of interests are provided in Section 3(1) to 3(3) and Section 3(4) to 3(8) respectively of the house rules of LanDAC. Further, the guidelines governing the registration of interests and declaration of interests at meetings are detailed in Section 3(9) to 3(10) and Section 3(11) to 3(16) respectively of the house rules of LanDAC.

ADVICE SOUGHT

8. Members are invited to advise on the proposed terms of reference and system of declaration of interests.

Attachments

- Annex 1: Terms of Reference and Membership List of the Planning and Conservation Subcommittee
- Annex 2 : Terms of Reference and Membership List of the Economic and Social Development Subcommittee

Development Bureau
Planning Department
October 2014

Annex 1

Lantau Development Advisory Committee Planning and Conservation Subcommittee

Terms of Reference

- To advise the Lantau Development Advisory Committee on the formulation of an overall spatial development and conservation strategy for the development of Lantau in the short, medium and long term.
- To examine proposals in line with the overall spatial development and conservation strategy with a view to identifying worthwhile and practicable actions/measures for implementation in the short and medium term while long-term ones are under study.

大嶼山發展諮詢委員會 規劃及保育小組

職權範圍

- 就大嶼山短、中、長期發展而制訂的大嶼山整體空間發展和保育策略，向大嶼山發展諮詢委員會提供意見。
- 探討可配合整體空間發展及保育策略的建議，以期在研究長遠發展項目同時，選取值得推行而又切實可行的行動／措施，配合大嶼山的短、中期發展。

Annex 1

**Lantau Development Advisory Committee
Planning and Conservation Subcommittee**
**大嶼山發展諮詢委員會
規劃及保育小組**

Membership List 成員名單

The membership of the Planning and Conservation Subcommittee is as follows:

規劃及保育小組成員名單如下：

Chairperson 主席：(1)

Mr Andrew Lam Siu-lo 林筱魯先生, JP

Deputy Chairperson 副主席：(1)

Mr Lau Ping-cheung 劉炳章先生, SBS

Non-official members 非官方委員：(11)

Mr Chan Yung 陳勇先生, BBS, JP

Mr Chow Yuk-tong 周玉堂先生, BBS, MH

Dr Joe Fang Zhou 方舟博士

Professor Ho Kin-chung 何建宗教授, BBS, JP

Mr Billy Lam Chung-lun 林中麟先生, GBS, JP

Mr Franklin Lam Fan-keung 林奮強先生, BBS

Mr Vincent Lo Hong-sui 羅康瑞先生, GBS, JP

Hon Alice Mak Mei-kuen 麥美娟議員, JP

Dr James Wang Jixian 王緝憲博士

Hon Wu Chi-wai 胡志偉議員, MH

Hon Yiu Si-wing 姚思榮議員

Ex-officio members 官方委員：

Representative of the Development Bureau (Planning and Lands Branch)
發展局（規劃地政科）代表

Representative of the Development Bureau (Works Branch)
發展局（工務科）代表

Representative of the Commerce and Economic Development Bureau
(Commerce, Industry and Tourism Branch)
商務及經濟發展局（工商及旅遊科）代表

Representative of the Environment Bureau
環境局代表

Representative of the Transport and Housing Bureau (Transport Branch)
運輸及房屋局（運輸科）代表

[Ad hoc member for items relevant to the Transport and Housing Bureau
(Transport Branch) 於有關運輸及房屋局（運輸科）事項時出席]

Representative of the Agriculture, Fisheries and Conservation Department
漁農自然護理署代表

Representative of the Civil Engineering and Development Department
土木工程拓展署代表

Representative of the Environmental Protection Department
環境保護署代表

Representative of the Housing Department
房屋署代表

Representative of the Planning Department
規劃署代表

Representatives of other relevant bureaux/departments on a need basis
按需要邀請其他相關局/部門的代表

Secretariat 秘書處：

Planning Department 規劃署

Annex 2

Lantau Development Advisory Committee Economic and Social Development Subcommittee

Terms of Reference

- To advise the Lantau Development Advisory Committee on the formulation of a proposed economic and social development strategy for the development of Lantau (including local community economy and integrating with manpower development) in the short, medium and long term.
- To examine proposals in line with the economic and social development strategy with a view to identifying worthwhile and practicable actions/measures to meet the short-term and medium-term developments while long-term ones are under study.

大嶼山發展諮詢委員會 經濟及社會發展小組

職權範圍

- 就大嶼山短、中、長期發展而制訂建議的大嶼山經濟及社會發展（包括本土經濟及整合人力發展）策略，向大嶼山發展諮詢委員會提供意見。
- 研究可配合經濟及社會發展策略的建議，於研究長遠發展項目同時，選取值得而又可行的行動/措施，配合大嶼山的短、中期發展。

Annex 2

Lantau Development Advisory Committee
Economic and Social Development Subcommittee
大嶼山發展諮詢委員會
經濟及社會發展小組

Membership List 成員名單

Chairperson 主席：(1)

Dr Peter Lam Kin-ngok 林建岳博士

Deputy Chairperson 副主席：(1)

Mr Franklin Lam Fan-keung 林奮強先生, BBS

Non-official members 非官方委員：(9)

Mr Ivan Chu Kwok-leung 朱國樑先生

Dr Joe Fang Zhou 方舟博士

Mr Allen Ha Wing-on 哈永安先生

Ms Lam Lit-kwan 藍列群女士

Mr Lau Ping-cheung 劉炳章先生, SBS

Mr Vincent Lo Hong-sui 羅康瑞先生, GBS, JP

Hon Alice Mak Mei-kuen 麥美娟議員, JP

Hon Yiu Si-wing 姚思榮議員

Mr Randy Yu Hon-kwan 余漢坤先生, JP

Ex-officio members 官方委員：

Representative of the Commerce and Economic Development Bureau
(Commerce, Industry and Tourism Branch)

商務及經濟發展局（工商及旅遊科）代表

Representative of the Development Bureau (Planning and Lands Branch)
發展局（規劃地政科）代表

Representative of the Development Bureau (Works Branch)
發展局（工務科）代表

Representative of the Education Bureaus
教育局代表

[Ad hoc member for items relevant to the Education Bureau 於有關教育局事項時出席]

Representative of the Home Affairs Bureau
民政事務局代表

Representative of the Transport and Housing Bureau (Transport Branch)
運輸及房屋局（運輸科）代表

[Ad hoc member for items relevant to the Transport and Housing Bureau (Transport Branch) 於有關運輸及房屋局（運輸科）事項時出席]

Representative of the Agriculture, Fisheries and Conservation Department
漁農自然護理署代表

[Ad hoc member for items relevant to AFCD 於有關漁農自然護理署事項時出席]

Representative of the Home Affairs Department
民政事務總署代表

Representative of the Labour Department
勞工處代表

Representative of the Planning Department
規劃署代表

Representatives of other relevant bureaux/departments on a need basis
按需要邀請其他相關局/部門的代表

Co-opted members 增選委員*：

Professor Chan Kei-biu 陳其鏞教授, MH

Ms Rita Lau Shuk-han 劉淑嫻女士

Mr Benson Luk Hon-man 陸瀚民先生

Professor Wong Fook-ye 王福義教授

* Co-opted members take up an advisory role in the Subcommittee and do not have voting rights.

增選委員在小组內擔當諮詢角色，並沒有投票權。

Secretariat 秘書處：

Development Bureau 發展局