**Ref : WB(PS) 106/11/4(91)**

**WORKS BRANCH**
**GOVERNMENT SECRETARIAT**
**MURRAY BUILDING**
**GARDEN ROAD**
**HONG KONG**

**2 August 1991**

# Works Branch Technical Circular No. 16/91

## Administration of Consultants

Subsumed

### ADMINISTRATIVE STRUCTURE

1. A revised administrative structure relating to government's employment of engineering and associated consultants has been established (Appendix 1). The structure is designed to enable the Branch to properly exercise its responsibilities for policy development and co-ordination in this area and to allow the Engineering & Associated consultants Selection Board (EACSB) to continue to function efficiently in its role as the approving authority for the selection and appointment of engineering and associated consultants.

### COMMITTEES

2. To assist the Branch in policy development two committees have been established. The Consulting Engineers' Committee (CEC) provides a forum for discussion with the consultants, taking the place of the Government/Association of Consulting Engineers Joint Discussion Group. The Engineering Consultancy Agreements Committee (ECAC) is an in-house standing committee with the main task of keeping under review the forms of agreement, conditions of employment and schedules of fees used for consultancies. It will take over the ad-hoc work of groups such as the Working Party on Employment of Consulting Engineers (WPECE) and further the development and implementation of accepted recommendations of the Working Party on Engineering Consultancy Agreements (WOPECA). The terms of reference and composition of these two new committees are attached at Appendices 2 and 3.

### EACSB

3. The terms of reference and composition of the EACSB have been amended and are attached at Appendix 4.

**( P J BERRY )**
**(Ag) Deputy Secretary (Works Policy)**