

BY FAX & DESPATCH

MEMO

<i>From :</i> Secretary for Development	<i>To :</i> Distribution
<i>Ref :</i> DEVB(W) 516/71/01	<i>Attn :</i> _____
<i>Tel No :</i> 3509 8385	<i>Your Ref. :</i> in
<i>Fax No :</i> 2524 9308	<i>dated :</i> _____ <i>Fax. No. :</i> _____
<i>Date :</i> 29 September 2017	<i>Total Pages :</i> 3 + Encl.

DEVB TC(W) No. 4/2014A – Tender Evaluation Methods for Works Contracts

Construction Site Safety Manual and AACSB/EACSB Handbooks

WBTC No. 26/2000 – Score Card for Assessment of Site Safety Performance

The Works Policies Coordination Committee (WPCC) supported the further enhancement of Safety Management System for Public Works Contracts which include revisions to the following areas:

- (a) Increasing the safety weighting in tender evaluation;
- (b) Enhancing the qualification and experience requirements of Registered Safety Officers (RSO) in works contracts;
- (c) Enhancing the qualification requirements of safety personnel in the Resident Site Staff (RSS) team; and
- (d) Encouraging the engagement of Safety Supervisors who have joined the voluntary accreditation scheme managed by the Occupational Safety & Health Council.

2. To implement the above enhanced safety measures, we have revised the DEVB TC(W) No. 4/2014A, Chapters 3 and 7 of the Construction Site Safety Manual (the Manual), AACSB/EACSB Handbooks and WBTC No. 26/2000, which are promulgated under this memo and will take effect **from 1 November 2017**. The updated contractual provisions shall be incorporated in public works contracts for which tenders are to be invited **on or after 1 November 2017**. For avoidance of doubt, existing works contracts and consultancy agreements shall not be affected by revisions (a), (b) and (c) above.

3. The major revisions promulgated under this memo are summarised below:

DEVB TC(W) No. 4/2014A

- Pages B3 & B4 of Appendix B and Page C1-2 of Appendix C1 are revised to increase the safety weighting in tender evaluation.

Paragraph 3.1.5 of Chapter 3 of the Manual – Employment of Safety Officer

- This paragraph is revised to enhance the qualification and experience requirements of RSO.

Appendix III of Chapter 3 the Manual – Particular Specification

- Clause 5(2) is revised and Clause 5(10) is added to enhance the qualification and experience requirements of RSO.

Paragraph 7.1.2 of Chapter 7 of the Manual – Employment of Safety Officer

- Paragraph 7.1.2(a) is revised to enhance the qualification and experience requirements of RSO.

Paragraph 7.2.2 of Chapter 7 the Manual – Resident Safety Staff

- Paragraph 7.2.2(d) is added to enhance the qualification requirements of safety personnel in the RSS team.

Appendix 9 and Annex 2 to Appendix 9 of AACSB Handbook
Appendices 4.6 and 6.4 of EACSB Handbook

- The appendices are revised to enhance the qualification requirements of safety personnel in the RSS team and to elaborate on their corresponding duties.

WBTC No. 26/2000

- Page A4 of Appendix A is revised with sub-item 5.7 for engagement of accredited safety supervisors added.
- Page C12 of Appendix C is revised to add the guidance notes for marking the new sub-item 5.7.

4. The replacement pages of the aforesaid documents in revision mode, are enclosed for easy reference. The updated documents of DEVB TC(W) No. 4/2014A, the Manual and WBTC No. 26/2000 can be downloaded from DEVB's website. Secretaries of AACSB/EACSB will update the corresponding pages in the handbooks in the next updating exercise.

5. The revisions have incorporated comments from LAD(W), Contract Advisors and DSEAs. For further enquiry, please contact Mr Henry LAM at telephone no. 3509 8305.

(C H L A I)
for Secretary for Development

Encl.

Distribution

DArchS
DCED
D of DS
DEMS
DHy
DWS

c.c.

DSEA/ArchSD
DSEA/CEDD
DSEA/DSD
DSEA/EMSD
DSEA/HyD
DSEA/WSD
CAAd/ArchSD
SE/CA/CEDD
SE/CA/DSD
CAAd/EMSD
SE/CA/HyD
SE/CA/WSD
Secretary, AACSB
Secretary, EACSB

Internal – to note in file

PSW
DS(W)2
DS(W)3