

APPENDIX 2C Minimum Number and Qualifications of Full Time Management and Technical Personnel to be Employed by the Contractors for the List before Admission, Retention, Confirmation or Promotion

Group/Status	Buildings	Roads and Drainage, Waterworks (Note 1)
<p>Group A (probationary or confirmed)</p>	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of one year local experience in managing a construction firm obtained in the past three years.</p> <p>Technical staff (Notes 3 and 6)</p> <p>At least one person with one or more of the following qualifications :</p> <ul style="list-style-type: none"> (i) Higher Certificate in Building Studies/Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and one year local working experience in building works; or (ii) Ordinary Certificate in Building Studies/Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and two years local working experience in building works; or (iii) at least ten years local working experience in building works. 	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of one year local experience in managing a construction firm obtained in the past three years.</p> <p>Technical staff (Notes 3 and 6) :</p> <p>At least one person with one or more of the following qualifications :</p> <ul style="list-style-type: none"> (i) Higher Certificate in Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and one year local working experience in the relevant category of works; or (ii) Ordinary Certificate in Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and two years local working experience in the relevant category of works; or (iii) at least ten years local working experience in the relevant category of works.

Group/Status	Buildings	Port Works, Roads and Drainage, Site Formation, Waterworks
<p>Group B (probationary or confirmed)</p>	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of three years local experience in managing a construction firm obtained in the past five years.</p> <p>Technical staff (Notes 3, 4 and 6) :</p> <p>At least one person with the following qualifications:</p> <ul style="list-style-type: none"> (i) Higher Certificate in Building Studies/Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and two years local working experience in building works; or (ii) Ordinary Certificate in Building Studies/Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and three years local working experience in building works. 	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of three years local experience in managing a construction firm obtained in the past five years.</p> <p>Technical staff (Notes 3, 4 and 6) :</p> <p>At least one person with the following qualifications:</p> <ul style="list-style-type: none"> (i) Higher Certificate in Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and two years local working experience in the relevant category of works; or (ii) Ordinary Certificate in Civil Engineering from a Hong Kong polytechnic, a Hong Kong recognised training institution or equivalent and three years local working experience in the relevant category of works.
<p>Group C (probationary or confirmed)</p>	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of five years local experience in managing a construction firm obtained in the past eight years.</p> <p>Technical staff (Notes 3, 5 and 6) :</p> <p>At least two persons with a relevant degree from a Hong Kong university or equivalent with at least five years post-graduate local working experience in building works.</p>	<p>Top management (Notes 2, 3 and 6) :</p> <p>At least one member of the resident top management shall have a minimum of five years local experience in managing a construction firm obtained in the past eight years.</p> <p>Technical staff (Notes 3, 5 and 6) :</p> <p>At least two persons with a relevant degree from a Hong Kong university or equivalent with at least five years post-graduate local working experience in the relevant category of works.</p>

Notes :

1. There are no Group A contractors for the Port Works and Site Formation categories.
2. Top management shall be the President, Chairman, Director, Managing Director, Executive Director, or General Manager etc.
3. The top management and the technical staff must be two individual persons.
4. For Group B contractors, if the technical staff does not have the required academic qualifications, he will be required to have at least 11 years of proven local experience in the relevant category of works.
5. For technical staff of Group C contractors, the following degrees are considered relevant :

Buildings	Port Works, Roads and Drainage, Site Formation, Waterworks
Structural Engineering	Civil Engineering
Engineering (in the structural engineering stream)	Engineering (in the civil engineering stream)
Architecture	
Quantity Surveying	
Building Technology	

Other degrees such as those in Mechanical Engineering, Electrical Engineering and Management Studies are not considered as relevant degrees. A relevant professional qualification is equivalent to a relevant degree. The academic standard of the Associateship in Civil and/or Structural Engineering of Hong Kong Polytechnic is equivalent to a Bachelor Degree in Civil and/or Structural Engineering.

Degrees from universities or polytechnics outside Hong Kong are acceptable.

6. For admission, retention, confirmation or promotion in more than one category, the contractor is required to employ one top management with qualifications and experience appropriate to the highest Group only instead of one for each category. However, he is required to employ a minimum of one experienced technical staff for each category regardless of the number specified in the above table. The experience and qualifications of the technical staff shall be as specified for the appropriate group and category in the above table.