| **Clause** | **Remarks / Guidelines** |
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| **SCT 7 - ISO 9000** |
| (1) | The tenderer shall, upon written request by the *Service Manager* designate issued in accordance with General Conditions of Tender Clause GCT 25, submit to the *Service Manager* designate: | This Clause is extracted from WBTC No. 13/2001 with modifications in accordance with ETWB TCW No. 50/2002, DEVB memo ref. (025B1) in DEVB(W) 520/83/01 dated 26.1.2010 and DEVB memo ref. DEVB(W) 520/83/01 dated 4.4.2018. It shall be used for tenders which require contractors to have obtained ISO 9000 certification. The submissions under this Clause shall be taken as non-essential submissions for the purpose of the tendering exercise. |
|  | EITHER |  |
|  | (a) a copy of its ISO 9001:2015 certificate acceptable to the *Client* showing the scope of certification and a statement either: |  |
|  |  (i) confirming that there is no area/aspect in this contract which its quality system specifically excludes; or |  |
|  |  (ii) disclosing the areas/aspects in this contract which its quality system specifically excludes. |  |
|  | OR |  |
|  | (b) where the tenderer due to circumstances beyond its control has not obtained ISO 9001:2015 certification: |  |
|  |  (i) a copy of the confirmation from a certification body acceptable to the *Client*, stating that a full review of the Quality Manual of the tenderer's Hong Kong office has been carried out in Hong Kong and such Quality Manual has been found to be in conformity with the requirements of the ISO 9001:2015 standard; and |  |
|  |  (ii) an undertaking that within three months of the acceptance of tender, it would book with the certification body the date of audit for the ISO 9001:2015 certification; with detailed documented quality system procedures ready at the time of booking. |  |
| (2) | Where the tenderer is a joint venture, it shall, upon written request by the *Service Manager* designate issued in accordance with General Conditions of Tender Clause GCT 25, submit to the *Service Manager* designate : |  |
|  | (a) a statement declaring that it shall implement the quality system of one of its participants or shareholders and specifying which one; |  |
|  | (b) a copy of the written notification to the certification body of the specified participant or shareholder that the joint venture shall implement the quality system of the specified participant or shareholder and the written agreement of all participants or, as the case may be, shareholders of the joint venture that the activities of the joint venture shall be subject to the surveillance of the certification body; and |  |
|  | (c)(i) a copy of its specified participant or shareholder's ISO 9001:2015 certificate acceptable to the *Client* showing the scope of certification and a statement either: |  |
|  |  (A) confirming that there is no area/aspect in this contract which the specified participant or shareholder's quality system specifically excludes; or |  |
|  |  (B) disclosing the areas/aspects in this contract which the specified participant or shareholder's quality system specifically excludes. |  |
|  | OR |  |
|  |  (ii) where the specified participant or shareholder due to circumstances beyond its control has not obtained the ISO 9001:2015 certification: |  |
|  |  (A) a copy of the confirmation from a certification body acceptable to the *Client*, stating that a full review of the Quality Manual of the specified participant or shareholder's Hong Kong office has been carried out in Hong Kong and such Quality Manual has been found to be in conformity with the requirements of ISO 9001:2015 standard; and |  |
|  |  (B) an undertaking that within three months of the acceptance of tender, the specified participant or shareholder would book with the certification body the date of audit for the ISO 9001:2015 certification; with detailed documented quality system procedures ready at the time of booking. |  |
| (3) | The submission under sub-clause (2)(a) of this Special Condition of Tender, if applicable, shall form part of this contract. |  |