

[Insert agreement no. & title]

ACTIVITY SCHEDULE
[For NEC3 PSC]

Item No.	Activity description	(1) Price as percentage of the tendered total of the Prices (%)	(2) Limit on percentage of the tendered total of the Prices (%)	
			Minimum	Maximum
[Insert Phase Title]				
			-	-
			-	-
			-	-
			-	-
			-	-
Sub-total for [Insert Phase Title]:			XX	XX
[Insert Phase Title]				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Sub-total for [Insert Phase Title]:			XX	XX

Item No.	Activity description	(1) Price as percentage of the tendered total of the Prices (%)	(2) Limit on percentage of the tendered total of the Prices (%)	
			Minimum	Maximum
[Insert Phase Title]				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Sub-total for [Insert Phase Title]:			XX	XX
[Insert Phase Title]				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Sub-total for [Insert Phase Title]:			XX	XX
Tendered total of the Prices		100	-	-

Notes:

1. The sum of the percentages priced for all the items under a particular Phase or *section* of the *service* shall be equal to the Sub-total specified for that particular Phase or *section* of the *service*.
2. The sum of the percentages priced for all the items shall be equal to 100.
3. All percentages inserted should be rounded to the nearest two (2) decimal places. Negative percentage shall not be inserted.

Name

Signature

in the capacity of

duly authorized to sign tenders for and on behalf of

.....

Date:

[Insert agreement no. & title]

PREAMBLES TO THE ACTIVITY SCHEDULE

1. This *activity schedule* is a list of the activities which the *Consultant* will need to carry out in order to Provide the Services. This *activity schedule* is prepared and priced by the *Consultant* in its Fee Proposal. The *Consultant* is allowed to decide how to break up its work, services and actions into activities, enters them and prices each of them in this *activity schedule*. The minimum items of activities shown in the proforma for the *activity schedule* shall not be deleted or amended by the *Consultant*. However, the *Consultant* is allowed to include additional activities to the proforma for the *activity schedule* as appropriate.
2. In this *activity schedule*, the activity descriptions identify the work, services and actions covered by the respective activities, but such descriptions may not be exhaustive. The exact nature and extent of an activity must be ascertained by reference to this contract, as not all requirements may be stated in the activity descriptions.
3. The price for each activity shall be inserted in this *activity schedule* as a percentage of the tendered total of the Prices.
4. The percentages inserted against activities in this *activity schedule*, as well as the prices calculated therefrom, shall be deemed to be the full inclusive price of executing, maintaining and completing such activity, including any incidental work, services and actions. The percentages and prices shall include for all costs to the *Consultant* including but not limited to staff salary, any additional payments, benefits and costs, such as people related insurance premiums, end-of-contract gratuity and mandatory provident fund, medical and dental care, housing benefits, children education benefits, passages, non-recoverable staff time which is not chargeable, etc., no matter the work is subcontracted or not. The *Consultant's* overheads and profits, office expenses, management fees for its proposed Subconsultants, administrative staff who are not chargeable, other insurance premiums, financial charges, and allowances for its risks, shall also be allowed for in the prices. The expression "incidental work, services and actions" includes, but is not limited to, the carrying out of all work, services and actions and complying with all obligations which are specified or reasonably implied in this contract and which are related to, arise out of or are connected with the activity as described in its activity description.